



2020 IAEM Part-Time Graduate Student Scholarship Application Checklist

In addition to submitting the formal application, all documentation listed below must be provided to the Scholarship Commission for the applicant's application file to be complete. Items may be uploaded in the Scholarship Portal by the student applicant or be sent directly to the Scholarship Program from the institution or references **per the Scholarship Application Instructions**. Student applicants are responsible for ensuring that the Scholarship Program receives all required documentation by the deadline of 11:59:59 p.m. CDT, July 15, 2020.

- ☐ Student verification from University Registrar
 - *Verify student enrollment status*
- ☐ Original transcript with official seal
 - *Verify enrollment in an official degree program*
 - *Verify good academic standing*
- ☐ Resume
- ☐ At least three reference letters - **one reference must be from university faculty member and one must be from an employer/volunteer leader**
 - *Verify current activities related to emergency management*
 - *Faculty letter should verify that you are in the program and document your success.*
 - *Employer/Volunteer leader letter should provide information on how many hours per month you work/volunteer, and how the student has benefitted the organization/employer. Information on how the organization/employer is related to emergency management will enhance the letter.*
- ☐ Catalog or description of major/program of study and course descriptions (provide link on application or scan the pages and submit)
- ☐ Two essays responding to questions below. Be sure to follow the instructions for submission of the essays provided in the Application Instructions.
 1. In recent years there have been marked changes in frequency and severity of weather and coastal events on many communities. As an emergency manager, please discuss how you would incorporate current and future assessments into emergency management planning.

2. Modern society is increasingly multicultural. Discuss how you would accommodate both the difficulties and advantages of multiculturalism to supporting recovery of a community or municipality following a major emergency event.

*Emergency management internationally may be referred to as disaster management or hazard management.

☐ List of awards (optional)