

V. PROFESSIONAL CONTRIBUTIONS IN THE FIELD OF DISASTER/EMERGENCY MANAGEMENT - Recertification

The concept of professionalism is ultimately defined as one's contributions to the profession. Specific verification documenting activity is requested such as a letter, certificate, or other proof of activity; contact information also is solicited for some contributions and will be checked at the Commission's discretion.

All submissions must contribute to and support the field of comprehensive Disaster/Emergency Management, and have occurred since the date of your last certification or recertification.

- A. MEMBERSHIP:** Member for 3 years in a disaster/emergency management-related organization.
- B. PROFESSIONAL CONFERENCE:** Participation in a disaster/emergency management-related workshop/ conference for at least a cumulative total of 40 contact hours.
- C. SERVICE ROLE:** Serve on a board of directors, committee, task force or special project for a professional, or jurisdictional organization contributing to or supporting comprehensive emergency management.
- D. LEADERSHIP ROLE:** Voluntarily serve on a board of directors, a board committee, a task force, or a special project for a professional, emergency management or a jurisdictional organization contributing to or supporting disaster/emergency management (must not be part of the applicant's required job duties). LEPC service may not qualify.
- E. SPECIAL ASSIGNMENT:** Involvement in a special assignment for a committee, task force, or workgroup addressing a substantive disaster/emergency management issue. The resulting product or decisions must make a significant contribution to or impact the disaster and comprehensive emergency management profession. This may include the development of an official Student Chapter of IAEM.
- F. SPEAKING:** Develop and participate in 3 presentations or panels (including radio, television, educational, video, etc.) related to disaster/emergency management. The audience may be community or a professional group. Candidate must be the presenter and not just the author of the presentation.
- G. TEACHING:** Complete a formal teaching or instructing commitment relating to disaster/emergency management which equals or exceeds 3 hours of actual platform instruction.
- H. COURSE DEVELOPMENT:** Play a significant role in the development or extensive revision of an educational emergency management course of at least three hours in length.
- I. PUBLICATIONS:** Publish a substantive disaster/emergency management article, research project, or other publication relating to the emergency management field. The article/publication must have an independent editorial review and be published in a document beyond the candidate's control (i.e. staff documents and internal reports do not qualify). Candidate must validate primary or secondary authorship. Publication in online periodicals qualifies (peer review publications and about emergency management). A copy of the publication must be printed and inserted as documentation along with any explanatory details about the publisher, circulation, audience, etc.
- J. AUDIO-VISUAL AND INTERACTIVE PRODUCTS:** Personally develop content for distributed emergency management video, computer software product or other audio-visual tool. Candidate must validate personal participation and a significant development role in a distributed emergency management audio-visual tool.
- K. AWARDS OR SPECIAL RECOGNITION:** Receive an award for disaster/emergency management-related activities.
- L. Certification Related to Emergency Management:** Earned certification or registration as an emergency manager through a government agency, or state/province association; that is emergency management related, contains a continuing education unit (CEU) requirement and a term of expiration.
- M. LEGISLATIVE CONTACT:** Contact an elected representative at the national or state level regarding an emergency management issues. The candidate must submit a copy of his/her original correspondence and a copy the reply from the elected official.
- N. CONDUCTING RESEARCH:** Play a significant role in the development and execution of an emergency management research project.
- O. OTHER:** Other contributions may be recognized if they do not apply to one of the other established categories. An example is volunteering to go on a disaster assignment not in your jurisdiction.
- P. MENTORING/PROCTORING EXAMS:** Mentoring involves guiding the AEM/CEM candidate through the application process. Proctoring the exam involves receiving the exam, administering it and returning it to IAEM headquarters. Proctor/venue guidelines are outlined in the Study Guide Brochure. Both require prior approval from the Certification Commission before being conducted. You must include a copy of the authorization with your submission.