



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

May 11, 2017

<b>Present:</b>	Greg Solecki (incoming President); John Saunders (outgoing Past President); Ryna Brideau-Thombs (Secretary) David Black (Member); Tracy Blaine (outgoing Professional Development Director); Jacqui Edmiston (outgoing Governance Director); Paula Gibson (Member); Dennis Jones (Member); Lee Laverdiere (Member); Jennifer Martin (Member); Troy McQuinn (Member); Jenn Nelson (incoming Student Region President); Jamie Randel (Member); Scott Roberts (Partnership Engagement Director); Greg Rochon (Member); Amber Rushton (Member); Michelle Sullivan (Member)
<b>Regrets:</b>	Rebecca Wade (outgoing President); Jasmin Carlton (Treasurer); Sherry Hiriart (CEM Commissioner); Nick Quigley (outgoing Student Region President); Heather Stager (Membership Director); Sean Vaisler (Marketing & Communications Director); Tom Watts (Alberta Region President)

Agenda Item	Discussion and Action Items	Deadline	Lead Responsible
<b>1. Call to order</b>	Meeting called to order at 1608 Eastern Standard time.	N/A	G. Solecki
<b>2. Approval of Agenda</b>	<b>Motion:</b> <i>"The agenda be approved"</i>  Moved: G. Rochon Seconded: M. Sullivan Carried	N/A	G. Solecki
<b>3. Approval of minutes from last AGM</b>	Motion: <i>"The minutes of the July 2016 be approved"</i>  Moved: J. Saunders Seconded: M. Sullivan Carried	N/A	G. Solecki
<b>4. Handover to new President and Past President</b>	G. Solecki and J. Saunders thanked outgoing President R. Wade for her generous contribution during her two terms. G. Solecki thanked outgoing Past President J. Saunders for his	N/A	G. Solecki J. Saunders



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

May 11, 2017

Agenda Item	Discussion and Action Items	Deadline	Lead Responsible
	<p>contributions during several years on the Board, and for advancing the IAEM Canada cause.            J. Saunders introduced and welcomed new Board members: Greg Solecki (President), R. Wade (Past President) [in absentia].</p>		
<p><b>5. Year in Review</b></p>	<p>The Annual Report was posted to the website for members to review before the meeting.</p> <p><b>Motion:</b> <i>“That the Annual Report be accepted as presented”</i> [Secretary’s note: a motion was not made, therefore the Annual Report is not technically accepted.]</p>	<p>N/A</p>	<p>N/A</p>
<p><b>6. Treasurer’s Report</b></p>	<p>The year-end financial report was included in the Annual Report and discussed.</p> <ul style="list-style-type: none"> <li>• <b>6.1 – 2016-2017 Year-End Financial Statement</b> – IAEM Canada is “in the black”. There were no questions or issues.</li> <li>• <b>6.2 – 2017-2018 New Budget</b> – Question was asked as to whether there would be new IAEM Canada brochures produced for conferences. Yes, Marketing &amp; Communications is currently producing drafts, to be issued later in the summer/early fall.</li> </ul> <p><b>Motion:</b> <i>“That the 2017-2018 Budget be accepted as presented.”</i>            Moved: G. Rochon            Seconded: P. Gibson            Carried.</p>	<p>N/A</p>	<p>J. Carlton</p>



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

May 11, 2017

Agenda Item	Discussion and Action Items	Deadline	Lead Responsible
<p><b>7. Looking to the Future</b></p>	<p><b>7.1 <u>2017-2020 IAEM Canada Strategic Plan</u></b> – the plan was reviewed/discussed briefly. It is also available on the IAEM Canada website and was emailed to all members before the AGM.</p> <p><b>Motion:</b> <i>“That the 2017-2020 IAEM Canada Strategic Plan be accepted as presented.”</i>            Moved: J. Saunders            Seconded: M. Sullivan            Carried.</p> <p><b>7.2 <u>The Canadian Emergency Management Framework</u></b> – J. Saunders summarized IAEM Canada’s advisory role on Public Safety Canada’s Platform for Disaster Risk Reduction. This means the government is looking to IAEM Canada as an expert body to help with policies and frameworks. There are increasing opportunities for advancing EM in Canada and the world.</p>	<p>2017-2020</p>	<p>G. Solecki</p>
<p><b>8. Upcoming Meetings</b></p>	<p><b>8.1 <u>Next meeting of the Board</u></b> – June 1<sup>st</sup> [Secretary’s note: meeting was postponed until September 7<sup>th</sup>, 2017]</p> <p><b>8.2 <u>AGM 2018</u></b> – Will be held during WCDM, June 2018 in Toronto. President will provide further details as they become known.</p>	<p>September 2017 June 2018</p>	<p>G. Solecki</p>
<p><b>9. Open Discussion</b></p>	<p><b>9.1 <u>Mentoring</u></b> – the question was asked whether mentors were available and the answer was yes: IAEM has 157 mentors across North America available to support any member with their CEM submission. S. Hiriart, as Canada’s CEM Commissioner is also available and her contact information is available on the IAEM website or through the IAEM Canada board.</p>	<p>N/A</p>	<p>S. Hiriart</p>



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

May 11, 2017

Agenda Item	Discussion and Action Items	Deadline	Lead Responsible
	<p><b><u>9.2 CEM Preparation Course at AEMA Summit</u></b> – yes, the course will be run. More details to follow this fall.</p>		
<p><b>10. Adjournment</b></p>	<p>Motion: <i>“That the AGM be adjourned at 1640 hrs EST.”</i>            Moved: J. Saunders            Seconded: D. Black            Carried</p>	<p>N/A</p>	<p>N/A</p>