### Present:
Rebecca Wade  
Ryna Brideau-Thombs; Jacqui Edmiston; Scott Holland; Nick Quigley; Scott Roberts; John Saunders; Greg Solecki; Jared Knudsen

### Regrets:
Tracy Blaine; Stacey Jyrkkanen; Jennifer Smysnuik; Heather Stager; Sean Vaisler

### Other:
N/A

<table>
<thead>
<tr>
<th>Agenda Item</th>
<th>Discussion and Action Items</th>
<th>Deadline</th>
<th>Lead Responsible</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Call to order</td>
<td>Meeting called to order at 1140 Eastern Standard time.</td>
<td>N/A</td>
<td>R. Wade</td>
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<td>2. Approval of Agenda</td>
<td>Motion: “The agenda be approved”</td>
<td>N/A</td>
<td>All</td>
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<td></td>
<td>Moved: J. Saunders</td>
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<td></td>
<td>Seconded: N. Quigley</td>
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<td></td>
<td>Carried</td>
<td></td>
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<td>3. Approval of minutes from last AGM</td>
<td>Motion: “The minutes be approved”</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td></td>
<td>Moved: J. Saunders</td>
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<td></td>
<td>Seconded: J. Knudsen</td>
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<td></td>
<td>Carried</td>
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<tr>
<td>4. Thank you to Outgoing Board Members</td>
<td>R. Wade thanked outgoing Board members and summarized their contributions: Sherry Hiriart, Edward Ip, Stacey Jyrkkanen, Brian Moore, David Peterson, Peter Schalk, and Jennifer Whelly.</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>5. Welcome New Board Members</td>
<td>R. Wade introduced and welcomed new Board members, and summarized their backgrounds: Greg Solecki (VP), Jacqui Edmiston (Governance), Heather Stager (Membership), Scott Roberts (Partnership) Nick Quigley (Student President), Carmin Moore (Student VP), and Jared Knudsen (Student Treasurer)</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>6. CEM Whitepaper on Education Requirements</td>
<td>IAEM Canada submitted a whitepaper to Global regarding the challenges of attaining educational requirements for CEM (document in DropBox).</td>
<td>June 2016</td>
<td>N/A</td>
</tr>
</tbody>
</table>
### Key point

As of January 2017, Canadian CEM applicants will require a degree and can no longer use work experience as an equivalent to formal education. Accepted will be 3 or 4-year Bachelor’s degree, and any Master’s degree from an accredited institution (even if the individual does not have a Bachelor’s degree).

### 7. Year in Review

The Annual Report was posted to the website for members to review before the meeting.

**Motion:** “That the Annual Report be accepted as presented”

Moved: J. Edmiston  
Seconded: S. Holland  
Carried

### 8. Treasurer’s Report

The year-end financial report is included in the Annual Report
- Contingency funds from IAEM Global were transferred to IAEM Canada.
- P. 22 – the revenue from membership dues does not show up because it was recognized between reporting periods, but it was received.

### 9. 2017 AGM

Will be held during WCDM, June 2017 in Toronto. J. Saunders will provide further details as they become known.

June 2017  
J. Saunders

### 10. Open Discussion

Strategic planning workshop – key focus will be on membership (increasing numbers, increase representation from more provinces, Board members from the East)

### 11. Next Meeting

Next meeting of the Board will be September 1st.

N/A  
All

### 12. Adjournment

1205 EST.

N/A  
R. Wade