



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

July 28, 2016

<b>Present:</b>	Rebecca Wade Ryna Brideau-Thombs; Jacqui Edmiston; Scott Holland; Nick Quigley; Scott Roberts; John Saunders; Greg Solecki; Jared Knudsen		
<b>Regrets:</b>	Tracy Blaine; Stacey Jyrkkanen; Jennifer Smysnuik; Heather Stager; Sean Vaisler		
<b>Other:</b>	N/A		
<b>Agenda Item</b>	<b>Discussion and Action Items</b>	<b>Deadline</b>	<b>Lead Responsible</b>
<b>1. Call to order</b>	Meeting called to order at 1140 Eastern Standard time.	N/A	R. Wade
<b>2. Approval of Agenda</b>	<b>Motion:</b> <i>"The agenda be approved"</i>  Moved: J. Saunders Seconded: N. Quigley Carried	N/A	All
<b>3. Approval of minutes from last AGM</b>	<b>Motion:</b> <i>"The minutes be approved"</i>  Moved: J. Saunders Seconded: J. Knudsen Carried	N/A	N/A
<b>4. Thank you to Outgoing Board Members</b>	R. Wade thanked outgoing Board members and summarized their contributions: Sherry Hiriart, Edward Ip, Stacey Jyrkkanen, Brian Moore, David Peterson, Peter Schalk, and Jennifer Whelly.	N/A	N/A
<b>5. Welcome New Board Members</b>	R. Wade introduced and welcomed new Board members, and summarized their backgrounds: Greg Solecki (VP), Jacqui Edmiston (Governance), Heather Stager (Membership), Scott Roberts (Partnership) Nick Quigley (Student President), Carmin Moore (Student VP), and Jared Knudsen (Student Treasurer)	N/A	N/A
<b>6. CEM Whitepaper on Education Requirements</b>	IAEM Canada submitted a whitepaper to Global regarding the challenges of attaining educational requirements for CEM (document in DropBox).	June 2016	N/A



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	Key point – As of January 2017, Canadian CEM applicants will require a degree and can no longer use work experience as an equivalent to formal education. Accepted will be 3 or 4-year Bachelor’s degree, and any Master’s degree from an accredited institution (even if the individual does not have a Bachelor’s degree).		
<b>7. Year in Review</b>	<p>The Annual Report was posted to the website for members to review before the meeting.</p> <p><b>Motion:</b> <i>“That the Annual Report be accepted as presented”</i></p> <p>Moved: J. Edmiston            Seconded: S. Holland            Carried</p>	N/A	N/A
<b>8. Treasurer’s Report</b>	<p>The year-end financial report is included in the Annual Report</p> <ul style="list-style-type: none"> <li>• Contingency funds from IAEM Global were transferred to IAEM Canada.</li> <li>• P. 22 – the revenue from membership dues does not show up because it was recognized between reporting periods, but it was received.</li> </ul>	N/A	N/A
<b>9. 2017 AGM</b>	<p>Will be held during WCDM, June 2017 in Toronto.            J. Saunders will provide further details as they become known.</p>	June 2017	J. Saunders
<b>10. Open Discussion</b>	<p>Strategic planning workshop – key focus will be on membership (increasing numbers, increase representation from more provinces, Board members from the East)</p>	N/A	N/A
<b>11. Next Meeting</b>	<p>Next meeting of the Board will be September 1<sup>st</sup>.</p>	N/A	All
<b>12. Adjournment</b>	<p>1205 EST.</p>	N/A	R. Wade



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