

Hello IAEM Canada,

This email is to advise you of a CALL FOR INTEREST, for the position of Membership Director, IAEM Canada.

Anyone interested please provide a short bio and photo to canadapresident@iaem.com by **Friday, July 27, 2018**. After which, the IAEM Canada Board will appoint the successful candidate.

This leadership position requires roughly 5-8 hours per month to support committee members to:

- A. Lead the Membership Committee on initiatives that will benefit members**
- B. Contribute to the IAEM Canada Council Board and its initiatives, including voting on issues and being conscientious about the interest and needs of all members**
- C. Contribute to the Value Proposition:**
 - Recognition and advancement of the profession
 - Central body of knowledge accessible to all member professionals
 - A unifying voice to represent the profession at the national level
- D. Fulfill the Objectives in the Strategic Plan:**
 - Gather regular input and engage members to better understand member needs and offerings
 - Enhance platforms for recognition and awards promotion
 - Nurture the communications and onboarding of general members
 - Define the role and use of conference booths to optimize membership engagement
 - Create a “community of practice” led by members, for members, via the IAEM website and social media
- E. Support other objectives in the Strategic Plan (*selected items listed*)**
 - Disseminate consistent and relevant communications
 - Support student members to ensure the continuation and advancement of the Student Region
 - Create mentorship and shared industry information exchange opportunities that are accessible to, and respond to the needs of, members

Further information can be found in the IAEM Canada Bylaws and APPs to:

<http://www.iaem.com/page.cfm?p=council/canada/bylaws-apps>.

IAEM Canada Bylaws eligibility:

5.9 Directors

A Director is a member of the Board of Directors who has been appointed by the President of IAEM-Canada and approved by the Board of Directors. A Director will act as a Committee Chair to subsequent committees and carry voting rights on the Board of Directors.

5.10 Appointment of Directors

The IAEM-Canada President will nominate directors for each standing committee established to support the Council at least 30 days before the current Director’s term expires or within 30 days after a position becomes vacant. Nominations will be approved by the Board.

To be appointed as a director, a member shall meet the following requirements:

- a) Be a member in good standing
- b) Have been an Individual member of a minimum of one (1) year prior to seeking office

Recommendations for appointment to any committee may result from a consideration as outlined in III (1) of the APP.

5.11 Term of Office for Directors

The term of office for directors shall be two (2) years. The term shall commence immediately following the appointment of the individual as a director.

5.12 Duties of Directors

Directors appointed to the Board of Directors will:

- Chair the Standing Committee of appointment.
- Lead the Standing Committee of appointment to further the mission and vision of IAEM-Canada by formulating work plans in accordance with, but not limited to, the IAEM-Canada Strategy.
- Own documentation specific to the Standing Committee of appointment and adhere to document control measures outlined in individual policy and procedure.

Subject to the Act, all standing committees will have its own Terms of Reference approved by the Board of Directors.

Thank you,

Greg Solecki, CEM, CBCP
President, IAEM-Canada