



## 2026 IAEM Undergraduate Student Scholarship Application Checklist

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In addition to submitting the formal online application, **all** documentation listed below must be provided to the Scholarship Commission for the application file to be complete. **Be sure to follow the submission requirements in the Scholarship Application Instructions.** Student applicants are responsible for ensuring that the Scholarship Program receives all required documentation by the **deadline of 5:00 p.m. EDT, May 31, 2026.**

- Full-time student verification from the University Registrar.
- Official transcript (must be emailed to [dawn@iaem.com](mailto:dawn@iaem.com) by the Registrar, or a secure link to download the document provided to [dawn@iaem.com](mailto:dawn@iaem.com)).
- At least three reference letters - **one reference must be from a university faculty member.**
- Two essays responding to the questions below. **Be sure to follow the instructions for submitting the essays in the Application Instructions.**
  1. Please briefly describe your current comprehensive emergency management-related activities and how they relate to your career goals and objectives. How would an IAEM scholarship help you realize the ideals promoted by Robert (Bob) C. Bohlmann, CEM? (Note that information on Bob is available on the IAEM website in the Scholarship section and through Internet searches.) Be sure to cite credible sources using a common, consistent formatting style (e.g., APA, MLA, or Chicago).
  2. Describe a current emergency management issue facing communities today. Explain the key challenges associated with this issue and its potential impacts. Then propose a policy action at a specific level of government that could help address the issue. Your response should propose a policy and how it could improve emergency preparedness, response, mitigation, or recovery efforts. Be sure to cite credible sources using a common, consistent formatting style (e.g., APA, MLA, or Chicago).
- List of Awards & Training Certificates (optional – **SEE INSTRUCTIONS FOR FORMAT**).