|  |
| --- |
| **Contact Information for Person Submitting Entry:** |
| **Name** |       | **Date** |       |
| **Title** |       |
| **Mailing Address** |       |
| **City/State/Province/Country** |       |
| **Zip/Postal Code** |       |
| **Email Address** |       |
| **Telephone Number (include country & city code)** |       |
| **Relationship to entry submitted** | **[ ]  Self (not eligible for all awards)****[ ]  Co-worker/colleague****[ ]  Subordinate** | **[ ]  Supervisor****[ ]  No relationship****[ ]  Other (specify):**       |
| **IAEM Membership Status** | **[ ]  IAEM Member** (no fee for submission)**[ ]  Non-member** ($75 fee for submission) |
|  |  |
| **Entry Submission Information:** |
| **Name of Student Chapter** |       |
|  |
| **Contact Information for Award Nominee:** |
| **Name of School** |       |
| **Contact Name** |       |
| **Mailing Address** |       |
| **City/State/Province/Country** |       |
| **Zip/Postal Code** |       |
| **Email Address** |       |
| **Telephone Number (include country & city code)** |       |
| **Website Address (optional)** |       |
| **When was this chapter registered with IAEM HQ (date of registration)? (requirement)** |       |
|  |
| **This organization meets all of the eligibility requirements as listed in the Awards Guidelines?** | [ ]  Yes[ ]  No |

|  |
| --- |
| **Contributions to IAEM:** Describe significant contributions in promoting IAEM, increasing membership, the Student Council and Student Region. (Maximum 200 words) |
|       |
| **Promoting Students:** Describe significant contributions in promoting students in IAEM (Maximum 200 words). |
|       |
| **Contributions to the profession:** Describe significant contributions in promoting emergency management and the profession through public awareness, showing leadership and initiative in education, and increasing professionalism of emergency and disaster management. (Maximum 200 words). |
|       |

**Nominations for the IAEM USA Awards *must* be submitted on this official nominations form. This form and any supporting letters of endorsement must be emailed to Karen Thompson at** **Thompson@iaem.com** **no later than the deadline listed on the Student Awards Guidelines.**

**Entry Fee:**

* There is no entry fee for current IAEM members who submit entries.
* If a non-member wishes to submit an entry, there is a $75 entry fee per entry.

**IAEM Administrative Procedures:**

* **IAEM members who use their membership status to submit an award nomination at the request of a non‐member** in order to avoid payment of the entry fee are in violation of the IAEM Code of Ethics.
* **Non‐members may ask an IAEM member to submit an entry on their behalf; however, the non-member entry fee will apply**. Non‐members who join IAEM within 60 days of submitting an entry may discount their membership fee by the amount of the entry fee.

Non-member entry fees must be remitted (with a copy of the official entry form) to: IAEM, Attention: Sharon Kelly, 201 Park Washington Court, Falls Church, VA 22046-4527.

|  |
| --- |
| **Payment Information for non-members:**(You may pay the entry fee via credit card; IAEM accepts VISA, MasterCard, American Express and Discover) |
| **Name of Credit Card Holder** |       |
| **Credit Card Number** |       |
| **Type of Credit Card** | **[ ]  VISA****[ ]  MasterCard** | **[ ]  American Express****[ ]  Discover** |
| **Expiration Date** |       |
| **Security Code** |       |
| **Billing Address (line 1)** |       |
| **Billing Address (line 2)** |       |
| **City/State/Province/Country** |       |
| **Zip/Postal Code** |       |