

IAEM-USA Region 7 Bylaws
Revised 10-1-08

Article 1

Section 1 Incorporation

IAEM-USA Region 7 is a region of the International Association of Emergency Managers- USA (IAEM-USA), a non-profit organization incorporated by and under the laws of the State of Ohio.

Section 2 Members

IAEM-USA Region 7 is made up of the IAEM-USA members living in Iowa, Kansas, Missouri, and Nebraska.

Article 2 Purpose

The purpose of Region 7 is to provide a forum for IAEM-USA member involvement in regional and national / international emergency management issues.

Article 3 Membership

Section 1 Eligibility

Anyone who is a member of IAEM-USA and living in Iowa, Kansas, Missouri, or Nebraska is automatically a member of IAEM-USA Region 7.

Section 2 Rights of Membership

- Members have all rights as outlined in the IAEM-USA Association's Administrative Policies and Procedures (APP) and By-laws.
- Members are in "Good Standing" if all applicable dues, fees, and other amounts owed are paid in full.
- Members in good standing are expected to abide by the IAEM-USA By-laws and the Association's Code of Ethics as outlined in the Administrative Policies and Procedures.

Section 3 Dues and Fees

There are no additional dues and fees over and above the regular IAEM-USA membership dues and fees to belong to IAEM-USA Region 7.

Article 4 Officers

Section 1 Method of Selection and Intent to Run

The Region 7 Board (executive council) representatives are elected and appointed in accordance with the IAEM-USA Administrative Policies and Procedures and By-laws (in odd-numbered years). The election will take place utilizing the electronic voting

capability of the IAEM-USA website. Elections will take place at least 30 days in advance of the IAEM-USA Annual Meeting and Conference. Results of the election will be announced at the Annual Meeting and Conference. Newly elected or re-elected officers will take their office during the IAEM-USA Annual Meeting and Conference. Candidates interested in pursuing election as a Region 7 officer may make announcements and communicate with members in accordance with the IAEM-USA Administrative Policies and Procedures and IAEM-USA By-laws in the same manner as those seeking election for the position of IAEM-USA 2nd Vice President.

- A) A President and Vice President are elected by majority vote of Region 7 members during an authorized election.
- B) The position of Secretary/Treasurer is appointed by the Regional President.

Section 2 Term of Office

The term of office for all executive council members will be in accordance with the Administrative Policies and Procedures and the By-laws of IAEM-USA. They will begin at the IAEM-USA Annual Meeting and Conference.

All officers may run for re-election and succeed themselves in their respective offices if all eligibility requirements are met.

Section 3 Qualifications of Elected Officers

The officers and members of the IAEM-USA Region 7 Executive Council shall be President, Vice President, and Secretary/Treasurer.

All Officers must be an IAEM-USA member residing in Iowa, Kansas, Missouri or Nebraska and in good standing as outlined in the IAEM-USA By-laws and APP for the entire term of office.

Section 4 Duties of Officers

- A) The Region 7 President shall serve as a member of the IAEM-USA Board of Directors to represent the region. Participation is required at all meetings of the IAEM-USA Board including monthly conference calls, Annual Conference, Mid-Year meeting, and any special meeting sessions called by the President of IAEM-USA, unless an excused absence is granted.
- B) The Region 7 Vice President shall perform the duties of the President when the President is not available. In addition, the Vice President will assist the President with their duties, and perform other duties as assigned by the President.
- C) The Secretary/Treasurer shall take minutes of Region 7 meetings. The Secretary/Treasurer, in accordance with the bylaws, will conduct issues involving the voting on proposed by law changes. The Secretary/Treasurer will maintain accurate, up-to-date records of all monies and other valuables belonging to Region 7. The Secretary/Treasurer will prepare a report on financial matters and make it available to all members of IAEM –USA Region 7. The Secretary/Treasurer position

is responsible to ensure compliance with all IAEM-USA rules, regulations, policies and procedures concerning monies and assets held by Region 7.

Section 5 Vacancy in Elected Offices

A) If a vacancy occurs in the office of President, the Vice President will automatically assume the office of President.

B) If a vacancy occurs in the office of Vice President, the position will remain vacant until the next election of officers.

C) If a vacancy occurs simultaneously in the office of the President and Vice President, the Secretary/Treasurer shall serve as President Pro-Tempore and initiate a call for nominations to elect an interim President who will hold office until the next regularly scheduled regional election.

Article 5 Amendment of Bylaws

These Bylaws may be amended by a two-thirds (2/3s) majority of the votes cast. Votes to amend the by-laws can be made in person at the IAEM-USA Annual Meeting and Conference – during the Region 7 Caucus – or electronically, utilizing the capabilities of the IAEM-USA website.

Article 6 Disclaimer of Endorsement

No individual member or group of members representing the Association shall have authority to endorse or recommend any product, service, or organization in the name of the Association, or by elected or appointed title unless so authorized by the IAEM-USA Board of Directors (not the Region 7 Executive Board).

This document shall take effect immediately upon its passage by Region 7 IAEM-USA members and the IAEM-USA Board of Directors, and supersede all constitutions and bylaws previously adopted.

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