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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Contact Information for Person Submitting Entry:** | | | | | | | | | | |
| **Name** |  | | | | | | | **Date** | |  |
| **Title** |  | | | | | | | | | |
| **Mailing Address** | | | | | |  | | | | |
| **City/State/Province/Country** | | | | | |  | | | | |
| **Zip/Postal Code** | | | | | |  | | | | |
| **Email Address** | | | | | |  | | | | |
| **Telephone Number (include country & city code)** | | | | | |  | | | | |
| **Relationship to entry submitted** | | **Co-worker/colleague**  **Subordinate** | | | | | **Supervisor**  **No relationship**  **Other (specify):** | | | |
| **IAEM Membership Status** | | | **IAEM Member** (no fee for submission)  **Non-member** ($75 fee for submission) | | | | | | | |
|  | | | | |  | | | | | |
| **Entry Submission Information:** | | | | | | | | | | |
| **Name of Person Nominated** | | | |  | | | | | | |
|  | | | | | | | | | | |
| **Contact Information for Award Nominee:** | | | | | | | | | | |
| **Mailing Address** | | | | | |  | | | | |
| **City/State/Province/Country** | | | | | |  | | | | |
| **Zip/Postal Code** | | | | | |  | | | | |
| **Email Address** | | | | | |  | | | | |
| **Telephone Number (include country & city code)** | | | | | |  | | | | |
|  | | | | | | | | | | |
| **This nominee meets all of the eligibility requirements as listed in the Awards Guidelines?** | | | | | | | | | Yes  No | |
| **Letters of endorsement are acceptable for this award.** Please list any letters and their sources here. | | | | | | | | | | |
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| **Explain this persons impact on the emergency management profession: (Maximum 350 words)** | |
|  |

**Nominations for the IAEM USA Awards *must* be submitted on this official nominations form. This form and any supporting letters of endorsement must be emailed to Karen Thompson at** [**Thompson@iaem.com**](mailto:Thompson@iaem.com) **no later than the deadline listed on the Awards Guidelines.**

**Entry Fee:**

* There is no entry fee for current IAEM members who submit entries.
* If a non-member wishes to submit an entry, there is a $75 entry fee per entry.

**IAEM Administrative Procedures:**

* **IAEM members who use their membership status to submit an award nomination at the request of a non‐member** in order to avoid payment of the entry fee are in violation of the IAEM Code of Ethics.
* **Non‐members may ask an IAEM member to submit an entry on their behalf; however, the non-member entry fee will apply**. Non‐members who join IAEM within 60 days of submitting an entry may discount their membership fee by the amount of the entry fee.

Non-member entry fees must be remitted (with a copy of the official entry form) to: IAEM, Attention: Sharon Kelly, 201 Park Washington Court, Falls Church, VA 22046-4527.

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| **Payment Information for non-members:**  (You may pay the entry fee via credit card; IAEM accepts VISA, MasterCard, American Express and Discover) | | |
| **Name of Credit Card Holder** |  | |
| **Credit Card Number** |  | |
| **Type of Credit Card** | **VISA**  **MasterCard** | **American Express**  **Discover** |
| **Expiration Date** |  | |
| **Security Code** |  | |
| **Billing Address (line 1)** |  | |
| **Billing Address (line 2)** |  | |
| **City/State/Province/Country** |  | |
| **Zip/Postal Code** |  | |