



INTERNATIONAL ASSOCIATION OF EMERGENCY MANAGERS (IAEM) CANADA

ANNUAL GENERAL MEETING MINUTES

June 7, 2019

<p>Present:</p>	<p><u>IAEM Canada Council Board Members:</u> Greg Solecki (Outgoing President, IAEM Canada Council); Paula Gibson (Incoming President and Outgoing Director of Governance); Rebecca Wade (Outgoing Past President); Mackenzie Lynchuk (Member, in lieu of Secretary Ryna Brideau-Thombs)</p> <p>Lee Laverdure (AB Region President); Tim McDermott (Atlantic Region President); Nick Sonia Singh (Ontario Region President); Quigley (Prairie Region President)</p> <p>Sam Roberts (Director, Comms & Marketing Committee); Greg Rochon (<i>by teleconference</i>; Incoming Director, Governance Committee); Scott Davis (Director, Membership Committee); Eva Cohen (Director, Partnership Committee); Michelle Sullivan (Director, Professional Development Committee)</p> <p><u>IAEM Canada Members:</u> Tom Watts (Past President, AB Region); Kathy Sokolan-Oblak (<i>by teleconference</i>; AB Region); Ryan Omichinski (Prairie Region); David Day (Professional Development Committee)</p> <p>Mitch Athies; Joanne Auclair; Josh Bowen; Grayson Cockett; Michael Curtis; Robin Daigle; Krystle Hamilton; Carol Anne Hartung; Vanessa Howard; Dennis Jones; Katja Magarin; Shane Schreiber; Tara Tobler; Danielle Trudeau</p> <p><u>By teleconference:</u> Krista Sayeau; Kathy Sokolan-Oblak; Greg Rochon</p>
<p>Regrets:</p>	<p>Scott Roberts (Vice-President); Amanda Thibert (Treasurer); Ryna Brideau-Thombs (Secretary)</p>



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Agenda Item	Discussion and Action Items	Deadline	Lead Responsible
1. Call to order	Time: 15:02 hrs. EST	N/A	G. Solecki
2. Approval of minutes from last AGM	<p>Motion: <i>“That the minutes of the AGM of June 2018 be approved”</i></p> <p>Moved: S. Davies Seconded: R. Wade Carried</p>	N/A	G. Solecki
3. Approval of the Agenda	Omitted	N/A	N/A
4. Board Announcements	<p><u>4.1 Review of Bylaw Updates</u> – P. Gibson reviewed the content of the Bylaws and answered questions.</p> <p>Motion: <i>“To approve the revised bylaws as posted on the IAEM.com website.”</i></p> <p>Moved: P. Gibson Seconded: S. Davies Carried</p> <p><u>4.2 Election Results</u> - Paula Gibson was acclaimed the new President of IAEM Canada for 2019-2021.</p>	N/A	P. Gibson
5. Year in Review	<p>The 2018-2019 Annual Report was posted to the website in May for members to review before the AGM, and was presented to members during the meeting as well. Attendees discussed the following key points:</p> <ul style="list-style-type: none"> • Functional Regions – The group discussed the need for more committee members in their areas and to include more student involvement. Online mentoring sessions through the IAEM website with post-secondary institutions acting as the liaison for those partnerships was discussed as well. 	N/A	All members Board



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	<ul style="list-style-type: none"> • Awards – The Board discussed that there was a lack of Canadian applications for the IAEM awards. Discussion encouraged the group to submit applications next year for anyone they think should be recognized for their success. • ASCQ (the EM professional association in Quebec) expressed interest in becoming an IAEM Canada Chapter for Quebec. It was discussed how they would have their own bylaws, fee structure and board structure that would respect current structures and bylaws. It was explained how Quebec would have an IAEM representative, no vote or direct funding, but could still have acquire funding if needed. • Growing IAEM Canada membership – The need for increasing IAEM regular and student memberships was discussed. Increasing student IAEM memberships with providing free memberships under certain conditions was presented. The group also discussed how creating “Student Chapters” could also benefit student members. <p>Motion: <i>“To approve free IAEM student memberships for Emergency Management students as presented in the meeting.”</i></p> <p>Moved: S. Roberts Seconded: J. Auclair Carried</p>		
<p>6. Treasurer’s Report</p>	<p>The 2019-2020 budget summary was posted to the website in May for members to review before the AGM, and presented to members in attendance. Attendees discussed the following key points:</p> <ul style="list-style-type: none"> • Toronto FCM Canada booth for next year worked into 2020 budget \$5,600. • Next 3-year strategic plan will be for 2020-2023. There are funds set aside to increase Board members. 	<p>N/A</p>	<p>P. Gibson A. Thibert</p>



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	<p>Motion: <i>“That the 2019-2020 Budget be accepted as presented.”</i></p> <p>Moved: P. Gibson Seconded: G. Solecki Carried.</p>		
<p>7. Upcoming Meetings</p>	<p><u>7.1 Next meeting of the Board</u> – 13 September 2019</p> <p><u>7.2 International Summit on Disaster and Resilience</u> – Montreal, June 16-18, 2020.</p> <p><u>7.3 IAEM AGM 2020</u> – June 2020 as part of the IAEM Canada Conference 2020, details will be confirmed.</p>	<p>As indicated</p>	<p>P. Gibson</p>
<p>8. Open Discussion/ Roundtable</p>	<ul style="list-style-type: none"> • Members requested for more IAEM speakers at conferences and to have a stronger presence in the media. • Members requested that IAEM be more prompt on posting any Emergency Management changes to the IAEM.com website. They commented on the need for an updated IAEM website and a presence on Instagram. They also discussed expanding guidelines for what to post on social media, as well as the need for IAEM to communicate hashtags for members to use to connect on social media. • The need for pre-approved messaging, infographics for communications to post in regards for use in emergencies was discussed. Members could share messaging, infographics etc. on social media. Any questions with what to post/ help with posting directed to IAEMCDNCOMMS@ gmail.com. • The need for a PIO IAEM member for managing communication for Emergency Management with media was discussed. • The group discussed expanding a student council for IAEM. 	<p>N/A</p>	<p>Board</p>



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	<ul style="list-style-type: none"> All Board members should receive from IAEM Global helpful emergency management documents, posts, infographics, resources etc. to share back with Canadian members. 		
<p>10. Adjournment</p>	<p>Motion: <i>“That the AGM be adjourned at 16:26 hrs EST.”</i></p> <p>Moved: S. Roberts Seconded: N. Quigley Carried</p>	<p>N/A</p>	<p>P. Gibson</p>