IAEM AWARDS 2020
FAQs

This is a list of frequently asked questions to help navigate the IAEM Awards and Recognition Program. It is organized by award group and as well as by council. Each section includes links to more information about the award, how to apply for it, and the exact form needed for submission.

Quick Links:

General Questions:

1. <u>What is the difference between IAEM Global Awards and IAEM-USA Council Awards?</u>
The USA Council awards are only for IAEM-USA members.   IAEM Global Awards are open to the designated winner from each IAEM Council. Each IAEM Council selects their Council-level winner and enters their winner in to the competition for the Global-level Award. A Global Award is selected only if there are winners selected for the same award in two or more Councils. If there are not two or more equivalent awards, then there is no Global level award.

2. <u>Who can submit an entry form?</u>
Anyone can submit an entry to nominate someone else for any of the award categories. Nominees must be a member of the respective council and eligible for the award. Non-members who submit entries may be charged an administration fee of $75.00 per entry. The fee is applicable to entries submitted by people who are not active members of the IAEM, regardless of the nominee's membership status. (A member may submit an entry for a non-member at no charge.)

3. <u>Where do I submit the entry forms?</u>

Entry forms should be submitted to Rebecca Campbell at RCampbell@iaem.com by Tuesday, June 30, 2020 at 5:00 pm Eastern Time.

4. Where is the main list of Awards and the resources to access all the entry forms?
Go to the IAEM website and use this link (https://www.iaem.org/Resources/Awards) to the see full list of awards.

5. Can I nominate myself?

There are **no** awards that allow self-nomination.

These awards are not for a person, so self-nominations do not apply:

USA Student Chapter of the Year

Global Business & Industry Preparedness Award

Global Partners in Preparedness Award

Global Public Awareness Award

Global Technology and Innovation Award

These awards do not allow self-nomination:

USA Career Excellence

Global Student of the Year

Global Student Ally of the Year

USA Student Chapter of the Year

USA Emergency Management Volunteer of the Year

USA Emergency Manager of the Year

USA Emergency Management Voluntary Organization of the Year

USA Uniformed Member of the Year Award

USA Civilian Emergency Manager of the Year Award

USA Auxiliary Emergency Manager of the Year

USA Clayton R. Christopher Memorial Award

6. <u>Does a nominee need to be present to receive an award?</u>
Awardees do not need to be present at the IAEM Annual Conference to win although they are strongly encouraged to participate in the conference. Recipients who received an award for a project, program, or innovation that others can take back home, adjust, and implement may be invited to participate on a workshop panel.

7. <u>Can I nominate an individual or an organization for more than one award?</u>
Only one entry may be submitted per award category and a single activity or program **should not** be nominated in more than one award category.

Timelines:

1. <u>What is the entry period to submit award nominations?</u>
May 15th to June 30th
Click here for the list of awards.

2. <u>What is the qualifying period for the awards?</u>

A. The person or program being nominated for an award must have delivered or completed substantive work that the entry describes between January 1, 2019 to December 31, 2019 for these awards:

- USA Student Chapter of the Year

- Global Business & Industry Preparedness Award

- Global Partners in Preparedness Award

- Global Public Awareness Award

- Global Technology and Innovation Award

- Global Student of the Year

- Global Student Ally of the Year

- USA Student Chapter of the Year

- USA Emergency Management Volunteer of the Year

- USA Emergency Manager of the Year

B. The person being nominated may be recognized for accomplishments between the period of   1 July 2018, to 31 December 2019 for these awards:

- USA Uniformed Member of the Year Award

- USA Civilian Emergency Manager of the Year Award

- USA Auxiliary Emergency Manager of the Year

C. For these awards, the qualifying period is the duration of the career of the nominated individual. A nominee who is retired may be considered if he/she retired on or after January 1, 2018. Persons who retired before that date are not eligible.

- USA Career Excellence

- USA Clayton R. Christopher Memorial Award

Award Categories and Interest Groups:

1. What awards are open to the most supportive volunteer or voluntary organization for this year?
Individual volunteers can be nominated for the EM Volunteer of the Year and organizations can be nominated for the Voluntary Organization of the Year. Use this entry form for either nomination.

2. How can I nominate a community partner, organization, or jurisdiction for an innovative program or technology?

Nominate any of these for the Technology and Innovation Award if they have developed a technology and innovation to improve emergency management operations, public education, or the emergency management/homeland security field. This award is for technological innovations developed without a third-party contract or without using grant funds obtained specifically for this purpose. This is an IAEM-Global Award and members in any location worldwide are eligible. Use this entry form.

3. How do I recognize our IAEM Student Chapter?

The IAEM-USA Student Chapter of the Year award is for the student chapter that has made significant contributions in promoting IAEM, the Student Council, and the field of EM. Use this entry form.

4. How can I nominate a student for outstanding contributions?
The Global Student Award for Student of the Year is open to students in any council who have made significant contributions to the field of emergency and disaster management, through volunteer work, promotion of the field, and/or contributions to their community. Use this entry form.

5. How can I nominate a person or organization for supporting our students this year?
There is also a Global Award for the Student Ally of the Year for individual IAEM members, non-members, or organization that assists, promotes, or supports IAEM students in their activities. Use this entry form for the Student Ally of the Year or this entry form for Student Advisor of the Year.

6. Can I nominate a colleague for developing an original emergency public information program?
The Global Public Awareness Award is open to individuals or organizations that develop public awareness programs or public education products related to emergency management, homeland security, public health preparedness, and/or disaster preparedness. Inclusive of Emergency Public Information, e.g. situation reports regarding a current emergency, use of social media to inform public, etc. Use this entry form.

7. How can we recognize a local coalition or partnership that helped our jurisdiction achieve preparedness or recovery goals?
The Global Business & Industry Preparedness Award or the Global Partners in Preparedness Award (Public/Private Partnership) are open to programs or organizations. Take a look at both awards for more specific details. Use this entry form for either award.

8. How do we recognize a partner that developed a new technology or innovative process that improved our outcomes?

Nominate a partner (Individual/Program/Organization) for the Technology and Innovation Award if they have developed a technology and/or an innovation to improve emergency management operations, public education, or the emergency management/homeland security field. This award is for technological innovations developed without a third-party contract or without using grant funds obtained specifically for this purpose. Use this entry form.

9. How can I recognize a colleague who has served the field of emergency management with distinction?

The IAEM-USA Clayton R. Christopher Memorial Award is open to local (city, county, or tribal) emergency managers/directors/coordinators. Use this entry form.

The IAEM-USA Emergency Manager of the Year Award is open to IAEM-USA members in recognition of outstanding contributions to the overall field of emergency management. This award is open to anyone. Use this entry form.

The IAEM-USA Career Excellence Award is open to a national leader who has made significant contributions throughout their career to promote and improve the emergency management profession in the United States. Use this entry form.

10. How can I recognize a Uniformed serviceperson or civilian for his or her service to emergency management?

The IAEM-USA Uniformed Services Auxiliary Emergency Manager of the Year Award is for the individual serving as a member of a uniformed services auxiliary organization (U.S Coast Guard Auxiliary or the U.S. Air Force Civil Air Patrol).

The IAEM-USA Uniformed Services Civilian Uniformed Emergency Manager of the Year Award is for the individual serving in civil service or as contractors serving U.S. Armed Forces

The IAEM-USA Uniformed Services Military Uniformed Member of the Year Award is for the individual serving in Uniformed Services of the United States (active duty, guard, or reservist)

There is **NO** entry form for these awards. Follow the instructions in the guidelines about the content and format of entries. USC Awards history and documentation requires 18 months of consideration of award-worthy accomplishments, not 12 (1 year) or a career.

Please Note: All IAEM USC award submissions should be submitted directly to IAEM by the first signatory (O-6 or GS-15) submitting the recommendation.

Application and Entry Form Information:

1. <u>What supporting materials will I need?</u>

Each [award](#) category has specific requirements for the nomination package. Judges will review the entry form and all supporting materials, including but not limited to: reports, brochures, videos or photos. For Web-accessible supporting materials for your entry, you must include the URL address link in your description. If supporting materials are not web-accessible, send the materials (in any language) as an electronic attachment via e-mail to your Council's award entry submission point of contact. Please consult the listed requirements under each award heading to identify any required external support materials.

2. <u>How are award entries judged?</u>

Each award has its own scoring sheet, but these are general guidelines:

1. **50%** of the scoring of award applications is on the content of the packet submitted on behalf of the nominee. How specific are the details of the achievements and contributions of the individual or organization being nominated? Are relevant details of the nominee's contributions and or benefit to the community clearly described, as applicable.
2. 20% of scoring is on creativity, originality, and design of the project, program, innovation, technology, or contribution of the nominee.
3. 20% of scoring is on the usefulness, creativity, originality, and design of the project, program, innovation, technology, or contribution for the intended audience and any expected or actual impacts.
4. 10% of scoring is on how replicable and adaptable the project, program, innovation, technology, or contribution is for an association member to implement.

3. <u>How can I make my entry more compelling?</u>

Here are some questions to consider as you develop the nomination package:

- When, why and where was the activity started?
- What were the activity's goal/objectives? How were they reached? How is your program innovative or an improvement over what has been done in the past?
- How did the nominee (individual, program, or organization) or their activity make a more prepared community, state, province, or country?
- What were the measurable outcomes of the program?
- Can you clearly and specifically describe the nominated person, program, or organization's actual impact on people, communities?
- What type and level of financial resources did it take to implement this program?
- What sources provided the funds and/or in-kind services?

- How were your organization's members and other volunteers (numbers of persons, groups, businesses, government agencies, etc.) involved in this program?
- What has your organization done to ensure its long-term financial and operational sustainability to continue its ability to "make a better world"?

USA versus Global Awards:

What awards are only for IAEM - USA Council members?

1. Clayton R. Christopher Memorial

2. Emergency Manager of the Year

3. Career Excellence

4. Uniformed Member of the Year

5. Civilian Emergency Manager of the Year

6. Auxiliary Emergency Manager of the Year

7. Student Chapter of the Year

8. **Chapter Adviser of the Year**

9. **EM Volunteer of the Year**

10. Voluntary Organization of the Year

What are the IAEM Global awards? -- Anyone may enter from all Councils

1. **Business & Industry Preparedness**
2. **Partners in Preparedness**
3. **Public Awareness**
4. **Technology and Innovation**
5. **Student of the Year**
6. **Student Ally of the Year**