IAEM-USA APP Document Changes Overview

APP Task Force: Josh Morton, Valerie Lucus-McEwen, Randy Pommenville, Allison Farole, and staff Barbara Arango and Alex Tyeryar.

The purpose of the task force was to enhance clarity and provide quicker access to vital information. The formatting was improved, and the information was simplified which took the document down from 116 pages to 74.

Major changes:

- The document was organized by section and all policies were included in the appendix.
- Any information that can be found in the bylaws was removed and references to the bylaws were updated to align with the new bylaws document.
- Under Groups, the list of groups was updated and the operations section changed to reflect current practices.
- The communication section was streamlined, and relevant policies were moved to the appendix.
- The Strategic Planning Management section was streamlined.
- The current method of selecting group leadership is now codified in the APPs.
- The descriptions of all awards were removed as they are located on the IAEM website.
- The student chapter section was edited to just include the main policies relevant to the Board.
- All detailed policies previously found in the earlier document have been relocated to a consolidated "Appendix: IAEM-USA published policies" and ordered by group.
- Minimal wording changes for clarity were made to the "IAEM Code of Ethics and Professional Conduct" and the "IAEM Non-Discrimination and Anti-Harassment" policies.
- One complaint procedure is included for all complaints.
- For the complaint procedure, Bob Weil recommends removing the voicemail option.

Policies moved from within the app document to the appendix:
- IAEM Code of Ethics and Professional Conduct
- Complaint and Hearing Process
- IAEM Branding/Logo Use

Policies added to app document (previously listed on website):
- IAEM-USA Recording Policy

- Reasonable Accommodations
- Access to Limited English Proficient (LEP) Persons

Appendices removed from app document:
- Regional budget template example
- Due process flow chart
- IAEM Travel Release and Waiver of Liability

Policies removed from website:
- Communicable Disease Code of Conduct
- IAEM Waiver and Release of Liability for Communicable Disease