



BACKGROUND INFORMATION ON IAEM SCHOLARSHIP COMMISSION

Commissioner Duties

- Guide and participate in the annual scholarship awards process. The Commission reviews past application procedures to provide beneficial updates and guidelines before an application period. Online application reviews are conducted annually, and commissioners are expected to review, on average, 9-20 applications, based on volume, within a 30-day window.
- Interested applicants must be detail-oriented, responsive via email and phone, possess clear, concise writing skills, and be able to use technology for meetings and scholarship reviews.
- The commission holds monthly meetings to conduct its business. Eleven meetings a year are held virtually. One in-person meeting is conducted at the IAEM-USA Annual Conference, and commissioners are encouraged to attend. Occasionally, commissioners may be asked to serve on a short-term ad-hoc working group related to a topic of discussion on the Scholarship Commission.
- Assist with fundraising and marketing efforts.
- Recommend program policy changes and status to the IAEM-USA Board of Directors.

Commissioner Attributes

- A Commissioner should have an appreciation of students and the study of emergency management.
 - A Commissioner should understand and have an appreciation for the emergency management career field.
 - A Commissioner should possess experience in the field of emergency management and have demonstrated longevity. (This attribute is unnecessary for the IAEM Student Member Representative and may not be relevant to the Past Scholarship Recipient Representative if the recipient is a recent graduate with little experience.)
A Commissioner should be proficient in the industry.
 - A Commissioner should be able to attend meetings, conduct reviews, assist in commission projects, and help with fundraising.
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