

# Student Chapter of the Year 2024

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**The Student Chapter of the Year Award** recognizes an IAEM-registered student chapter which has made significant contributions in promoting the IAEM and the field of emergency management through public awareness, increasing membership, showing leadership and initiative in education, and increasing the professionalism of emergency and disaster management.

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## Eligibility

- A previous recipient of Student Chapter of the Year may be nominated.
  - The chapter must be registered as a Student Chapter by IAEM Headquarters as of the date nominated.
  - The institution nominated must offer degree programs in emergency management, homeland security, and/or related academic field, and include a minimum of a bachelor's program.
  - The institution sponsoring the student chapter must be accredited. Traditional college, university, and on-line institutions are acceptable.
  - A representative of the award recipient does not need to attend the IAEM Annual Conference to be selected although they are strongly encouraged to participate in the conference. The IAEM Awards Committee or judges are not informed about conference registration and do not consider it in decision-making.
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## Completing the Official Award Entry/Nomination

- **Method:** An entry **must** be submitted in English on the official IAEM awards portal available on the Membership Dashboard on the iaem.org website. Non-IAEM members who wish to submit an entry for this award must register as a Guest on the IAEM website to gain access to the awards portal. Non-members of IAEM must pay a \$75 entry fee. All entry details must be complete, or the entry will be disqualified. Please note some fields have word count limitations.
  - **Supporting Materials:** No supporting materials are required for this award.
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## Judging Criteria

Documentation of the following criteria must be submitted via the awards portal.

Category	Documentation	Weight
Promotion of IAEM	Describe how the nominee increased membership in IAEM	30%
Promotion of Students	Explain how the nominee promoted students in IAEM.	35%
Promotion of the Emergency Management Profession	Illustrate how the Student Chapter promoted the profession through public awareness, leadership and initiative in education, and increased professionalism of emergency and disaster management.	35%

## **Judging Process**

The award entries will be judged based on the compliance of content requirements explained above.

All award entries will be evaluated through an unbiased selection process.

Only written documentation via entries and uploads on the awards portal will be reviewed. Incomplete entries will not be considered.

Judges are assigned by the Awards & Recognition Committee Chair or designee. Judges who have a conflict-of-interest as defined in the *IAEM Code of Conduct* will be recused from judging that entry.

Judges will provide a recommendation for selection of one recipient of this award to the IAEM-USA Awards and Recognition Committee whose decisions are final. Any questions can be referred to the Awards and Recognition Committee Chair.

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## **Announcement of Award Results**

Once the USA Awards and Recognition Committee confirms the award recipient, IAEM Headquarters will notify the recipient, the nominator, and the recipient's IAEM Region President. Additionally, nominators of entries not selected will be notified.

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## **Questions**

If you have a question about this award or its criteria, please email: [awards@iaem.com](mailto:awards@iaem.com). Phone calls are not accepted. Email questions prior to the entry deadline. Late submissions will not be accepted.